



**Title:** Sales & Telecommunications Tax Accountant

**Reports to:** Senior Finance Manager of Shared Services

**Location:** Boston, MA, Osterville, MA or Miami, FL

## **Sales & Telecommunications Tax Accountant**

Beers Enterprises, LLC (*"The Switch"*) founded in 1991, is the largest privately held video solutions service provider in North America. *The Switch* is recognized as the industry leading pioneer of video solution services through our innovative fiber optic network and currently provides advanced video switching and local fiber circuit services, scalable Ethernet, and *Home Runs* remote production via its *Five Nines Service* across the United States, United Kingdom, and Canada. *The Switch* was recently awarded a U.S. system patent for customer-controlled video data content delivery, the 2013 New Bay Media Product Innovation Award for Switch-IT, and the 2012 Broadcast Engineering Excellence Award for Network Automation. The Switch has experienced explosive growth and offers a fast paced and dynamic work environment with a focus on exceeding both individual and team expectations. Our customers demand "Unparalleled Quality" and *FiveNines* reliability from our network and it is our corporate responsibility to satisfy their expectations by continuing our expansion in services and network reach, while remaining cost effective.

Learn more about us at: [www.theswitch.tv](http://www.theswitch.tv).

*The Switch* is seeking a Sales & Telecommunications Tax Accountant who will be responsible for, but not limited to managing monthly, quarterly and annual tax filings.

### **Principal Responsibilities:**

- Prepare and file monthly, quarterly, and annual taxes to the appropriate legal entities.
- Maintain and update a schedule of payment due dates and track completion dates.
- Ensure the General Ledger reflects the proper tax accruals on a monthly basis and reconcile when necessary.
- Maintain and update state tax matrix and distribute to Sales and Accounts Receivables when necessary.
- Coordinate with Accounts Receivables to ensure taxes are appropriately applied to invoices.
- Maintain customer tax exemption certifications and monitor for expiration.
- Research and resolve discrepancies between tax collected and taxable revenue.
- Research expansion cities for taxability of services.
- Apply for Business license and tax registration where required.
- Understand local, state, and federal tax laws and stay up to date with updates to laws.
- Participate in audits.
- Analyze Company tax policies to remain in compliance with the law.
- Participate in tax software development and implementation.
- Become familiar with the NetSuite accounting system and software utilized by the Company.
- Other duties as assigned by Supervisor.



**Requirements:**

- Bachelor's Degree in Business, Accounting, Finance or related work experience.
- Telecommunications industry experience is preferred.
- 5+ years' experience with Suretax or other tax software.
- Extensive knowledge in General Ledger accounting.
- Prior experience using NetSuite is preferred.
- Strong computer aptitude and proficiency in Excel required.
- Ability to exercise sound judgement and to articulate ideas clearly and to the point.
- Outstanding attention to detail and ability to work quickly and efficiently in a fast paced and challenging environment.
- Self-motivated with excellent verbal & written communication skills.
- Strong work ethic and possess a team player mentality.
- Excellent organizational and critical thinking skills.

**Schedule and Compensation:**

- Full Time, Base Salary.
- Comprehensive Benefits Package including but not limited to: medical, dental, vision & life insurance, 401(k) matching program.

Please send resumes via email to [hr@theswitch.tv](mailto:hr@theswitch.tv).